

Juvenile Justice Coordinating Council
MINUTES

March 29, 2023

NEXT MEETING:

Wednesday, May 17, 2023

3:00 p.m. –4:30 p.m.

HOA Multipurpose Room

Juvenile Justice Coordinating Council Committee Present: Gina Johnson, Probation; Judge Covarrubias, Juvenile Justice Court; Claudia Bautista; Public Defender; Supervisor Jeff Gorell, 2nd District; Supervisor Vianey Lopez, 5th District; Kevin Drescher, District Attorney; Todd Inglis, Sheriff; Seleta Dobrosky, Public Health; Chrissy Ortega, CEO; Scott Gilman, Behavioral Health; Melissa Livingston, Human Services Agency.

Absent

Dr. Cesar Morales, VCOE; Betty Ham, City Impact

Discussion/Conclusions	Recommendations/Actions	Responsible
<p>1) Welcome/Announcements Gina called the meeting to order at 3:04pm. Committee members introduced themselves to the group.</p> <p>Gina Johnson, Probation Judge Covarrubias, Juvenile Court Claudia Bautista, Public Defender Jeff Gorell, Supervisor 2nd District Vianey Lopez, Supervisor 5th District Kevin Drescher (for Erik Nasarenko), District Attorney Todd Inglis (for James Fryhoff), Sheriff Seleta Dobrosky (for Rigoberto Vargas), Public Health Chrissy Ortega (for Dr. Sevet Johnson), CEO Scott Gilman, Behavioral Health Melissa Livingston, Human Services Agency</p> <p>Gina announced that Judge Covarrubias is retiring, and this will be his last JJCC meeting. Gina announced that future JJCC meetings may be at a different location. More to come.</p>		
<p>2) Approval of the JJCC Meeting Minutes Dated January 18, 2023 Motion to approve minutes as submitted. Moved by Supervisor Lopez and seconded by Chrissy Ortega. 7 in favor; 0 opposed; 3 abstentions (Supervisor Gorell, Claudia Bautista and Scott Gilman). Motion approved.</p>		
<p>3) Public Comments – None received/heard.</p>		
<p>4) Ad Hoc Workgroup to Update JJCC by-laws Gina recommends establishing an ad hoc workgroup to create bylaws for the JJCC to adopt. Discussion ensued. It was noted that an ad hoc workgroup would not be subject to the Brown Act, and that the bylaws should be reviewed by county counsel. It was suggested that the workgroup review the Juvenile Justice Plan to ensure the bylaws align. Discussion whether the JJCC subcommittee could take this task on.</p> <p>Supervisor Lopez made a motion to move forward with establishing an ad hoc workgroup to develop bylaws. Melissa Livingston seconded the motion. All in favor. Motion approved.</p> <p>Supervisor Gorell and Scott Gilman volunteered to be on the ad hoc workgroup with Gina Johnson.</p>	<p>Supervisor Lopez made a motion to move forward with establishing an ad hoc workgroup to develop bylaws. Melissa Livingston seconded the motion. All in favor. Motion approved.</p>	

Discussion/Conclusions	Recommendations/Actions	Responsible
<p>5) JJCC Program Review & Development Subcommittee Update</p> <p>Chris Modica reported that the subcommittee has finished their review and evaluation of the JJCPA evaluation report completed by ASR. The next task is to start to fill gaps in services.</p> <p>The subcommittee recommends to the JJCC that we develop an RFP for a Program Development, Quality Assurance and Service Coordinator (1 position). Chris referred to the Scope of Work document which lists potential job duties. Chris also provided a list of MOUs and contracts currently overseen by the Juvenile Field Division. 14 Contracts are related to JJCPA (\$2.5M). In addition, there are several RFPs pending and being discussed including RFPs for Family engagement specialists, parent mentors, and an Evening Reporting Center in Oxnard. The subcommittee believes this position is necessary in order to further address gaps in services. The position would be permanent.</p> <p>Subcommittee members include: Maureen Byrne, Michael Rodriguez, Veronica Martinez, Jennifer Dougherty, Noe Villa, Stephanie Rodriguez and Chris Modica.</p> <p>Funding source is JJCPA.</p> <p>Sup Gorell moves to approve the recommendation. Scott seconds the motion. Discussion ensued.</p> <p>Melissa emphasized the importance of not working in a silo as so many agencies and organizations are all working on building a system of child youth and family wellness.</p> <p>Chrissy noted that anyone participating in the RFP grading process should not have any intent on applying.</p> <p>Judge Covarrubias expressed that embedding family and community engagement is important, and that we should coordinate our efforts to be more efficient. Claudia suggests that the scope of work include coordinating with other agencies/organizations who are doing similar work and reporting out on those efforts.</p> <p>Chrissy made a motion to proceed with an RFP for the Program Development, Quality Assurance and Service Coordinator. Scope of work should include coordinating with other entities. Cost is not to exceed \$200k. Claudia seconded the motion. All in favor. Motion approved.</p>	<p>Chrissy made a motion to proceed with an RFP for the Program Development, Quality Assurance and Service Coordinator. Scope of work should include coordinating with other entities. Cost is not to exceed \$200k. Claudia seconded the motion. All in favor. Motion approved.</p>	
<p>6) Meeting Adjourned at 3:37pm.</p> <p>Next meeting: May 17, 2023 at 3pm.</p>		